



Client workspace

Client workspace service overview

“The client workspace offers a range of tools to make communication easier and more effective.”

Workspace overview

About the client workspace

The client workspace is designed to enhance communication and collaboration between BDO Kendalls’ engagement teams and our clients. Within the client workspace you have access to information relevant to your business, tools to improve efficiency, and insight into how BDO Kendalls can assist you in solving your business challenges.

BDO Kendalls’ client workspace was introduced to selected clients in 2007. This technology has since been recognised as a key instrument for facilitating communication and information flow both internally and between BDO Kendalls and the client. This is especially valuable for companies with geographically dispersed operations. For security purposes, the client workspace incorporates a level-based control function which restricts information access to that which is relevant for each individual user.

Features and benefits

BDO Kendalls’ client workspace provides a secure, easy-to-use interface that allows you to create a central repository of project resources, manage engagement tasks, collaborate on key engagement activities, and a whole lot more. Some of the key features and benefits of the workspace are detailed as follows:

Easy access to project resources

Access project resources in a secure online workspace at anytime – including client engagement files, engagement team profile, templates, forms, working papers, task list, calendar, and invoices (on request). Flexible access makes collaboration on project files easy and simplifies the project management process.

Securely upload project resources

Upload project resources into a secure, central location for access and use by the BDO Kendalls engagement team. Files of any type (including MYOB, Microsoft Word, Excel, and Adobe PDF) can be uploaded in the workspace. Even large files, which would normally have to be zipped, burnt to a CD/DVD or placed within a FTP (File Transfer Protocol) environment, can be easily loaded. Minimise emails and ensure your BDO Kendalls team has the latest information by utilising this feature.

Timely alerts

Built-in email alerts advise you of new documents and all the information you need as part of your engagement with BDO Kendalls. You can also choose the information that you need, so we tell you just what you want to know.

Download and print capabilities

Save money and trees by filing soft copies of documents on your computer, or print out hard copies in a variety of formats.

Accessing my workspace

To access your client workspace, go to BDO Kendalls Client Workspace web page using the URL: <http://www.bdo.com.au/client-workspace>. You will then be asked to enter your Client Code, Username and Password. This information will be provided to you by your BDO Kendalls Advisor.

Further information

For any enquiries relating to the client workspace, please contact your local BDO Kendalls Advisor or the National Knowledge, Information & Technology Services Team on (07) 3237 5999. Please also review the frequently asked questions (<http://bdo.com.au/client-workspace/faq>) section on the BDO Kendalls Internet site regarding the client workspace.